



# RUNNING START/DUAL ENROLLMENT AWARENESS DISCLAIMER

Student Name: \_\_\_\_\_  
*Last Name* *First Name*

ctcLink Number: \_\_\_\_\_  
*CPTC Student ID*

School Year:     2021-22     2022-23     2023-24     2024-25

Quarter you plan to begin classes:     Fall     Winter     Spring

**Please indicate your choice below:**

I plan to earn my high school diploma from my home high school and complete credits or a degree at CPTC.

--- OR ---

I plan to earn my high school diploma from CPTC by successfully completing a full 2-year AAT/AAS-T degree at CPTC.

**Student and Parent/Guardian – read and initial each statement:**

**ADMISSIONS**

Student	Parent/ Guardian	
_____	_____	<ul style="list-style-type: none"> <li>• I understand that if I do not complete an AA program or I do not fulfill the required course requirements for my high school that I will NOT be issued a high school diploma.</li> <li>• I understand that I must maintain at least a 2.0 GPA to remain in good academic standing known as Satisfactory Academic Progress/SAP. If SAP is NOT maintained, it could impact future eligibility for Federal Financial Aid.</li> <li>• If the student begins Running Start in winter or spring term, eligibility for the previous term(s) that year is forfeited.</li> <li>• The student is responsible for ensuring that college courses completed as part of the Running Start program will meet high school graduation requirements.</li> <li>• If the student plans to transfer, it is the student's responsibility to determine college admissions policies/deadlines and whether credits will transfer.</li> <li>• After completing the college coursework, students are responsible for requesting official college transcripts through the college's registrar office.</li> </ul>
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	

**ENROLLMENT**

Student	Parent/ Guardian	
_____	_____	<ul style="list-style-type: none"> <li>• I understand that should I stop attending a class, but do not officially withdraw from that class, I will receive a failing grade or vanish grade which will go on my <b>permanent</b> college <b>and</b> high school transcript and will be responsible for any outstanding fees.</li> <li>• I will notify the Running Start Office at CPTC of any changes to my enrollment.</li> <li>• I understand attendance in my courses will be required to pass my classes. I also understand that Running Start and Running Start Careers will require extra time, energy, and effort. This might result in more homework, more class-time, and a different school schedule than my high school.</li> <li>• To add/withdraw from a course, the student must complete the college Add/Drop process by the college deadline and notify the high school counselor.</li> <li>• Enrollment in specific classes cannot be guaranteed - even if the classes are needed to fulfill high school graduation requirements.</li> </ul>
_____	_____	
_____	_____	
_____	_____	
_____	_____	



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## TUITION & FEES

*Student* \_\_\_\_\_  
*Parent/  
Guardian* \_\_\_\_\_

- I understand that all outstanding fees and fines must be resolved upon due dates provided by Running Start Office.
- I understand that I am responsible for the following expenses:
  - All non-tuition costs, such as books, technology, registration, lab, and bus fees, on campus parking pass.
  - Tuition in excess of allowable credits based on the number of courses enrolled at high school.
  - Full tuition for any course below 100 level or courses offered during the summer.
  - If you are a student who is eligible for free/reduced lunch at the high school, you can provide documentation to our Running Start Office to receive fee and book benefits.
  - There are other ways to qualify, contact the Running Start office for details.

The student is responsible for understanding when his or her choice of schedule will result in tuition charges. If the student enrolls for a combination of more high school and college credits than they are eligible for (as identified by the Verification of Funding Eligibility from the high school), the student is responsible for:

- Paying all college tuition and fees associated with exceeding the college credits identified by the Verification of Funding Eligibility; or
- I understand that if I reduce credits or withdraw from classes after the 100% refund date, I will owe 50% of the tuition.
- I understand that if I reduce credits or withdraw from classes after the 50% refund date, the tuition will not be refunded, and I will be responsible for the account balance.

## FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act of 1974 provides that FERPA rights transfer from the parent to a student who is at least 18 and/or who has enrolled in a college, even while still enrolled in high school. Students 18 and older and/or who have enrolled at a college must give permission in writing to the college in which they have enrolled in Running Start classes for another individual to speak to the college staff about their Running Start academic records, which could include grades, billing, attendance, and registration records.

*Student* \_\_\_\_\_  
*Parent/  
Guardian* \_\_\_\_\_

The student and parent's initials provide permission for the high school and college to share the Running Start student's academic records, which can include the student's grades, billing, registration, and attendance records regardless of whether FERPA rights belong to the student or parents.

## **Free and Reduced Lunch Status – Release of Information**

**Parent/  
Guardian** \_\_\_\_\_ Students who are currently FRPL eligible (or anytime in the past five school years) may receive tuition and fee waivers from a college. The parent or guardian initials provide permission to share FRPL eligibility status only with the Running Start college for the purpose of ensuring access to tuition and/or fee waivers. Choosing not to sign the consent will not affect the student's eligibility for access to Running Start. The individuals and programs receiving the information will not share the information with any other entity or program.

## FINAL ACKNOWLEDGEMENT

I acknowledge that I have read, understand, and will comply with the terms and conditions of Running Start participation and the expectations of college course enrollment.

\_\_\_\_\_  
*PRINTED Student Name*

\_\_\_\_\_  
*Student SIGNATURE*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*PRINTED Parent/Guardian Name*

\_\_\_\_\_  
*Parent/Guardian SIGNATURE*

\_\_\_\_\_  
*Date*